

ITT CENTRE SOFTWARE PROJECT (Web Based System)

IMPORTANT TERMS AND CONDITIONS

Related to System Design, Development & Implementation Etc.

Design

- 1) The requirements are indicated in the excel sheet and vendor to undertake the development according to the same. (Detailed study and capturing of actual data to be conducted by the party before development).
- 2) Any clarification on the interpretation will be provided by BOS ICAI and the same would be final.
- 3) Wherever the requirement document is silent and does not covers the scope of the work the Board of Studies guidelines would be final. Vendors to study the requirements along with the Board of Studies Guidelines for submitting the Quote.
- 4) The application Design has to be simple and easy to understand. No complicated menus required. Vendor may refer to a site <http://www.eraail.in>. With all inputs fields the captions to be provided that what user is supposed to enter and help screens to go along with the input fields.
- 5) The design of the system has to be flexible as the new training centers are created the ICAI Administrators should be able to add new ITT Centre to the application and using separate bank Account the system should be fully functional and should work with all integrated features.
- 6) The Input design has to be colorful and attractive but the size of the page has to be of very low so the web server is not overloaded and at the same time user is able to access the page faster.
- 7) It is important that all pages open properly in Microsoft Internet Explorer and the pages to be also fully compatible with Mozilla Fire fox and Opera Browser. The layout of pages should be consistent in all browsers.
- 8) Special segmented design of the web page to be developed using small content management tool, so that the layout of the home page of the software to be easily customized and menus and pictures can be easily moved here and there once the software is deployed.
- 9) All Photographs/ images and scanned contents (of high capacity) would not move to and fro from the server to clients unless the same is demanded by the clients either by pull or push requests. Buttons may be provided to pull the data of high capacity size.
- 10) Data Dictionary not to be made very complicated. The structure has to be simple (although not loosing the benefit of RDBMS) so the ICAI administrators working later on the software may easily generate the SQL reports.

- 11) Where-ever the predefined values has to be selected then drop down box to be used and the masters has to be there using which ICAI admin can easily append the list.
- 12) All applications to be developed in such a manner that they effectively operate with the Windows XP/ Vista / Windows 2000 clients effectively.

Development

- 13) Development In platform which goes well with our existing Virtual Institute Project. (VIP system is developed in Oracle 9i & Forms 6i on Solaris O/s)
- 14) Data to come from VIP System as echo check and this system would perform as standalone system up to end. Thereafter the end result would move to VIP system).
- 15) All Developments to be fully documented.
- 16) Logs to be maintained at the separate log server and logs to not effect the application and database servers at any cost.
- 17) Performance Tuning
- 18) Vendor can carry the development at ICAI location at Indraprastha Marg, New Delhi on 24 * 7 basis or at any location they deem fit.
- 19) No TA/DA, Lodging and Boarding & Local or any type of conveyance would be paid by ICAI to the vendor.

Deployment

- 20) Vendor to spell out the Hardware and Software well in advance to necessary procurement can be processed by ICAI. This includes, Servers, backup devices, networking equipment, band with, Clustering etc,. The performance would be the key to define such requirements.
- 21) The Application to be deployed at the Chennai Data Centre and all configuration to be undertaken by the Vendor. The Application to talk to VIP application in local LAN.
- 22) Disaster recovery system to be designed as felt appropriate.
- 23) Once deployment is done it would be the duty of the vendor to take care of routine maintenance of the server and databases. This can be done remotely or if required vendor has to visit the ICAI data centre at Chennai. No expenses of any type to be paid to vendor by ICAI in this regard.

Testing

- 24) To be done between BOS, NRO, IT Department and ITT Centres of ICAI.
- 25) Respective ITT centres can also participate in the testing Process.

Data Migration

- 26) It will be the vendors duty to migrate the data

- 27) Automated process can be used during the migration process
- 28) Where ever auto migration could not be done vendor to undertake the key punch process to enter the data to the system with verification. All the resource deployment and the payments for the same to be taken care by the vendor. (Vendor to spell the commercials for data entry and the same to be in lines with the rates prevailing in the industry).
- 29) ICAI would not enter into T & M arrangements with the vendor with reference to the same and would not spend extra money with reference to the same.
- 30) It is important to note that the Data Migration is important activity and the vendor to properly estimate the efforts and cost and any moment deadlock should not be created.

Training

- 31) Operations/ System Training At ICAI location at HO, Delhi Office located at IP Marg.
- 32) Necessary Operations Manuals and System Manuals of World Class Standards have to be provided by the Vendor.
- 33) Complete Knowledge Transfer of System, Data Dictionary, Applications, Backup Management, System Restoration and Recovery, SQL etc., to be done by the Vendor to ICAI.
- 34) Vendor to support ICAI over phone, chat, Web Conference whenever the support is required with reference to the system.

Implementation

- 35) Direct Switchover to save time. (After Data Migration)

Payments

- 36) As mutually agreed between the parties. Vendor to quote the payment process as per Industry Standards.
- 37) Vendor to estimate the time and efforts appropriately as ICAI would not enter into T & M agreement at any stage and would not pay any thing extra apart from the value of the order.
- 38) No TA/DA, Conveyance, Boarding and lodging charges to be paid to be vendor during the whole exercise.

Documentation

- 39) Detailed System Study documentation indicating complete requirements in detail. (Vendor to deploy well experienced personnel to capture requirement)
- 40) Detailed System Design Documentation
- 41) System Administration Manual (With Sample Scripts readily required)
- 42) Users Manuals
- 43) Manuals related to implementation and Changeover

Adhering to Time Schedule

- 44) This project is important for ICAI and time schedule to complete the project would be four to six weeks.
- 45) Vendor to also quote time frame for completion of the Project from their end taking into consideration Industry Standards and best business practices
- 46) The Order would be subject to Penalty clause as well.
- 47) Timely feedback to ICAI on alternate days to come indicating progress made in the project.

Maintenance

- 48) The project would be under maintenance after successful implementation and takeover of the project by ICAI.
- 49) The vendor should provide all source code, forms etc., and everything else deployed which is essential for this software project to ICAI.
- 50) Vendors to also quote for the yearly maintenance charges for this software project.
- 51) Further new developments to taken care of as per agreement between both the parties.

Dispute Resolution

- 52) Subject To Jurisdiction of Courts at New Delhi.
- 53) As indicated in the purchase order and agreement for this project.