

Form for Self Declaration for Admission of
Associate Member as Fellow member
(To be typed on Plain Paper/Letter Head of the Member)

I _____
S/o, D/o, W/o _____
Resident of _____
bearing **Membership No.** _____ do hereby solemnly affirm and declare as under:

1. That I am an Associate member of the Institute w.e.f _____
2. That I am eligible to be admitted as a Fellow member of the Institute under sub clause _____ of clause 3 of the Regulation 5** of the Chartered Accountants Regulation, 1988.
3. That: -
 - 1) I have been an Associate member for a continuous period of 5 years; and
 - 2) I was in Government service

or

- 3) I am ordinarily holding* or have held for a continuous period* of ____ years carrying duties relating to accounts*, cost accounts*, audit*, finance*, taxation*, company law*, administration* and /or secretarial work* in one or more of the following: -
 - (i) An educational institution approved by the Council: or
 - (ii) A private or government, industrial, commercial or trading undertaking having a minimum paid-up capital of Rs. 25 lakhs or a minimum turnover of Rs. 50 lakhs or a minimum paid-up capital of Rs. 10 lakhs and a minimum turnover of Rs. 30 lakhs or a minimum total assets of Rs. 50 lakhs.
 - (iii) Employed under a statutory authority; or
 - (iv) Employed under a local authority having within its jurisdiction a population of not less than 5 lakhs during each of the five years of his service.

Signature

Name: _____

Address: _____

Date: _____

Place: _____

Email Id: _____

Mobile No.: _____

* Strike out whichever is not applicable

** Regulation 5 of the Chartered Accountants Regulation, 1988 states that:

5. Application for Membership

- 1) a) A person who desires to have his name entered in the Register shall submit to the Secretary an application, in the appropriate Form, together with documentary evidence about his eligibility for membership and such fee as may be determined by the Council under sub-section (3) of section 4
- b) An associate who desires to be admitted as a fellow shall submit to the Secretary an application, in the appropriate Form, together with documentary evidence, if any required, about his eligibility for admission as a fellow, and such fee as may be determined by the Council under sub-section (3) of section 5.

PROVIDED that an associate on being admitted as a fellow in the course of the year shall pay, for that year, only the differential amount.”;

- 2) The applicant shall furnish such further information as the Council may, from time to time, require.
- 3) For the purposes of sub-section (3) of Section (5), an associate shall be deemed to have acquired the experience normally acquired as a result of continuous practice for a period of five years as a chartered accountant, if he:-
 - i) being in government service or being employed in an educational institution approved by the Council or being employed in a private or government, industrial, commercial or trading undertaking, is ordinarily holding or has ordinarily held for a continuous period of not less than 5 years, any one or more posts carrying duties relating to accounts, cost accounts, audit finance, taxation, company law and or secretarial work;
 - ii) being employed under a statutory authority, is ordinarily holding or has ordinarily held for a continuous period of not less than five years, any one or more posts carrying duties mentioned in clause (i) above.
 - iii) being employed under a local authority is ordinarily holding or has ordinarily held for a continuous period of not less than five years any one or more posts carrying duties mentioned in clause (i) above provided the local authority has within its jurisdiction a population of not less than five lakhs of persons during each of the five years of his service;
 - iv) has served for a continuous period of not less than five years as a full-time paid assistant under a chartered accountant:

PROVIDED that the Council may, in its discretion, consider any other experience not specifically mentioned in clauses (i), (ii), (iii), or (iv) as equivalent to the experience normally acquired as a result of continuous practice for a period of five years as a chartered accountant.

Explanation I - A member shall be deemed to have acquired the experience normally acquired as a result of continuous practice for a period of five years as a chartered accountant:

- a) if he has served continuously for a period of not less than five years in any one or more posts mentioned in clauses (i), (ii), (iii), or (iv) above; or

b) if he has partly been in practice and partly served in any one or more posts mentioned in clauses (i), (ii), (iii), or (iv) above, so that the total period of practice and or service shall be continuous and be not less than five years:

PROVIDED that the Council may condone a break in continuity of service or practice of a period not exceeding one year, so however, that the actual period of service or practice shall not be less than the period of 5 years.

Explanation II - For the purpose of clause (i) above, the private or government, industrial, commercial or trading undertaking shall have at all material times (a) a minimum paid-up capital of twenty five lakhs of rupees or (b) a minimum turnover of fifty lakhs of rupees or (c) a minimum paid-up capital of ten lakhs of rupees and a minimum turnover of thirty lakhs of rupees or (d) a minimum total assets of fifty lakhs of rupees.